

**IN THE COURT OF COMMON PLEAS  
JUVENILE DEPARTMENT  
TRUMBULL COUNTY, OHIO**

**IN RE:** \_\_\_\_\_ : **Case Number:** \_\_\_\_\_  
*First Child's Name* :  
**DOB:** \_\_\_\_\_ : **JUDGE:** \_\_\_\_\_  
: :  
: :  
: :  
: :  
\_\_\_\_\_  
*Second Child's Name* : **MOTION FOR SERVICE**  
**DOB:** \_\_\_\_\_ : **BY PUBLICATION**  
: :  
: :

Now comes \_\_\_\_\_, and moves this Honorable Court for an order permitting service by publication by: (choose one)  newspaper /  posting and mail pursuant to Juvenile Rule 16 upon the following individual: \_\_\_\_\_.

An affidavit is attached setting forth all the reasonable efforts that have been made to find the usual place of residence of the person listed above.

In accordance with Trumbull County Family Court Local Rule 31.02, if the request is for service by publication by posting and mail, a financial affidavit has previously been filed in the above-captioned case or is attached hereto. Further, the movant is requested the posting to be made in a conspicuous place at the Clerk's Office at the Family Court, the Clerk's Office at the General Division, Trumbull County Courthouse, and two of the following locations:  Warren Municipal Court;  Niles Municipal Court;  Girard Municipal Court;  Newton Falls Municipal Court;  Central District Court; or  Eastern District Court.

WHEREFORE, the undersigned respectfully requests the Court grant this motion.

Respectfully submitted,

\_\_\_\_\_  
Name: \_\_\_\_\_  
Attorney for: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_

**CERTIFICATE OF SERVICE**

This is to certify that a true copy of the foregoing Motion for Service by Publication was sent  
by regular U.S. Mail to \_\_\_\_\_, at  
\_\_\_\_\_, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Name: \_\_\_\_\_

**AFFIDAVIT FOR SERVICE BY PUBLICATION**

I, \_\_\_\_\_, being first duly sworn according to law, deposes and says that:

1. I am the movant in these proceedings;
2. I am related to the minor children the subject of this case as follows: \_\_\_\_\_  
\_\_\_\_\_.
3. That \_\_\_\_\_ (insert name of person to be served) is the \_\_\_\_\_ (e.g., mother/father/custodian) of the minor child. I do not know where I can serve them with court papers.
4. The last address I have for said party is: \_\_\_\_\_  
\_\_\_\_\_.
5. The last cellular telephone number I had for said party is: \_\_\_\_\_.
6. I asked the child(ren) where the party can be found and they said: \_\_\_\_\_  
\_\_\_\_\_.
7. That I have exercised due diligence and cannot find the current whereabouts of said party despite my best efforts to locate them. I have made the following attempts to obtain an address for service of process:
  - Made verbal, written, or electronic (e-mail/text/social media) contact and specified in that communication that I was requesting their current address for the purpose of providing notice of the legal filings in the Trumbull County Family Court, but he/she refused to provide me with the requested information.
  - Inquired with relatives, known friends or acquaintances, or current or former employers. List specifically the individuals with whom you made/attempted contact:  
\_\_\_\_\_.
  - Searched the following social media platforms for the individual's profile:  Facebook;  Instagram;  Twitter;  SnapChat;  LinkedIn;  Other \_\_\_\_\_.
  - Completed the following internet searches:  www.truepeoplesearch.com;  www.whitepages.com;  www.peoplefinder.com;  www.lexisnexis.com;  other internet search engines: \_\_\_\_\_.
  - Searched the following public records:  marriage records;  police records;  common pleas court filings;  municipal court filings;  Ohio inmate search;

- other \_\_\_\_\_.
  - Any other efforts not listed above: \_\_\_\_\_.
8. I believe the last known address of the individual is not the current address because  
\_\_\_\_\_.
9. I have concluded after reasonable diligence that service on this individual can only be had by publication.
10. This Affidavit is made pursuant to law as set forth in Ohio Juvenile Rule 16.
11. The information set forth above is true and complete to the best of my knowledge, information, and belief.

\_\_\_\_\_  
SIGNATURE

Sworn to and subscribed before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

**IN THE COURT OF COMMON PLEAS  
JUVENILE DIVISION  
TRUMBULL COUNTY, OHIO**

**IN RE:** \_\_\_\_\_ : **Case Number:** \_\_\_\_\_  
*First Child's Name* :  
**DOB:** \_\_\_\_\_ : **JUDGE:** \_\_\_\_\_  
: :  
: :  
: :  
\_\_\_\_\_  
*Second Child's Name* : **ORDER ON MOTION FOR SERVICE**  
**DOB:** \_\_\_\_\_ : **BY PUBLICATION**  
: :  
: :

This matter came before the Court on \_\_\_\_\_'s Motion for Service by Publication.

- \_\_\_ The Motion for Service by Publication is denied.
- \_\_\_ The Motion for Service by Publication is granted. Service of summons shall be completed by:
  - Publication by newspaper. The clerk shall cause service of notice to be made by publication in a newspaper of general circulation in Trumbull County. The publication shall be published once and service shall be complete on the date of publication.
  - Publication by posting and mail. The notice shall be posted in the required locations for seven consecutive days. The clerk shall also cause the summons and accompanying pleadings to be mailed by ordinary mail, address correction requested, to the last known address of the party to be served. After seven days of posting, the clerk shall note on the docket where and when notice was posted. Service shall be complete upon the entry of posting.

\_\_\_\_\_  
Date JUDGE / MAGISTRATE

The Clerk of Courts is hereby directed to issue Rule 58 notice to the following:  
All parties  
All counsel